

ADAP Meeting Notes: Sept 8th, 2011

In attendance: Sitta Harris, Alison Martin, Jamie Katz

Issues discussed/considered:

- 1) YLC Meetings will be held once per month: If enrollment exceeds 40 students, the group will be divided & each group will meet on (2) separate evenings
- 2) YLC reps will be assigned groups of enrolled students and they will send reminder emails to the student members prior to their meetings/events
- 3) Kristin Ferrer could spearhead Red Ribbon Week (National date: Oct 22-30th 2011) Jamie will be the contact for t-shirts if we decide to order
- 4) Goals for this year:

Continue:

*YLS monthly student meetings w/ John McGeehan MSW ADC, educational counselor

*Board meetings on an 'as needed' basis

*student award presentation @ year end

*Year-end party

* all grant required activity

Discontinue:

* all dances & other events- until we gain additional parental support

Motions proposed & carried:

- new officers elected President (acting) Alison Martin

Secretary (acting) Jamie Katz

Treasurer Sitta Harris

- annual dues increased from \$75 to \$100 per student

- Compensation & job description will be adjusted according to "need" this year for YLC Facilitator (John McGeehan): Previous fee = \$1500 per month will need to be adjusted to \$750. Job description will be defined in new proposal to John.

Tasks assigned:

- 1) Jamie will: -continue to help maintain the website -determine where the website domain name bill is sent? -
- 2) Sitta will: -contact Heidi Keeney & Ingrid Milne for additional parental support & participation -contact Karen Sitney for copies of all grants; to determine required action by ADAP to maintain funding (and cc Alison & Jamie) -will draft proposal to John outlining new rate (proposed \$750) and expectations (and cc Alison & Jamie) -research the past grant from "Human Services Council" and advise board what it is.
- 3) Alison will: -draft a letter to publish in the Forum & the PTO blast -present proposed YLC meeting dates to John for confirmation -revise & distribute the YLC invitation/contracts letters contacting Lisa Wolak and Kristin Ferrer, arrange YLC meeting site, contacting reps' parents re volunteering

NEXT MEETING will be held Oct 4th 2011 @ 6:30pm (Alisons' house: 4 Hyde Ridge)

ADAP Meeting Notes: Oct 4th, 2011

In attendance: Alison Martin, Sitta Harris, Jamie Katz, Rose Horowitz, Debbie Dannenbaum, Ellen Gurman // Ellie Martin, Jo Gurman, Carleigh Sher, Andrew Katz

Issues discussed /considered:

- 1) ADAP will not renew our bulk mailing rate w/the USPS
- 2) Alison will become signor on acct w/Fairfield County Bank
- 3) Our next meetings will be tentatively set for: Nov 22 2011, Feb28 2012, May 1 2012 all to be held @ 6pm : 4 Hyde Ridge
- 4) Debbie Dannenbaum will chair Fall/Winter dance @ Christ & Holy Trinity on Dec 9th 2011 (target attendance: 150 / 9th & 10th graders / contracts & breathalyzer test required for admittance / TKT price \$65)
- 5) Enrollment is now 27: Sitta will re-do spreadsheet & fwd to Alison
- 6) Dec Dinner/Dance: will be held @ Christ & Holy Trinity Dec 9th Friday, 7:30 -10:30pm. Dates are not required. Food to be provided by The Pantry. Re-naming the dance is being considered. A 'theme' dance is being considered. Info re: the dance will be released in HS Journal, Forum, The Patch, Weston PTO Blast
- 7) RedRibbonWeek: lollipops will need to be approved as a 'handout' @WMS, Weston Center 'discount' bracelets are being considered, Kristin Ferrera will do pencils for WIS & Hurlbutt. Jamie will order t-shirts.
- 8) PreProm slated for May 18th 2012

Motions proposed & carried:

- 1) Sept 8th revised minutes approved
- 2) Donation to be made to the library \$200 (Sitta will write check & give to Alison) as acknowledgement of fee room rental for YLC meetings
- 3) \$2500 approved to be allocated for Dec Dance expenses
- 4) Jamie Katz resigned as Secretary and stay on as website designer/editor.
- 5) Ellen Gurman has been elected secretary.
- 6) Debbie Dannenbaum has been elected Dance chair w/ Kathleen Fredriksen as co-chair

Tasks assigned:

Sitta :

- type up minutes & cc Alison for editing b4 distribution, fwd Po Box info to Alison
- write \$200 donation to library & forward to Alison M
- write \$100 deposit chk for dance venue / get ins certificate w/loss payee / get photobooth info / reimbursable remittance sheet and forward all items to Debbie Dannenbaum
- email John for a cc of his credentials

Jamie:

- find our where domain name bill is sent.
- review website w/Alison
- order RRW t-shirts

Alison:

- inform Jamie of 10 board members(required in by-laws) to update website:
(Alison, Sitta, Jamie, Ellen G, Debbie D, Kathleen F, Krisitin Ferrera? Det Karl Filsinger?, Barbara Berliner? Ms Wolak?)
- cc member list to 9th & 10th grade parent for carpooling

Ellen Gurman :

- ask Brett to write an article for RedRibbon Wk & PreProm to publish in HS Journal, Forum, The Patch, Weston PTO Blast (Brett will contact Alison Martin for info)

Rose Horowitz:

- will write stories for United Way grant requirement – will include the story of RRW's origin (confer w/Alison)

YLC reps:

- @ next meeting YLC leaders will: determine # of RRW t-shirts needed / discuss name & theme idea for next dance
- Carleigh will check w/Peter's re: RRW discounts
- Ellie will check w/LunchBox re: RRW discounts / email members re: missing items on Member App's